

In This Guide

This guide demonstrates how to sign into CrimsonCorner.



Login	Frequently Asked Questions
Username: 0 Password: 0	Q: Why am I getting "Error: Please check username and password and try again."?
Login	A: The Username and/or Password provided did not match our records. To reset your password, go to <u>account.ou.edu</u> or call 325-HELP.
CrimsonCorner is approved for use in the course of official University business only. Users of this system must comply	Q: Why am I getting "Error: User confirmed at OU, but no Employee ID was found."?
with all applicable laws, rules, policies, and procedures. The University reserves the right to monitor user activity to ensure appropriate use, and to revoke user access and/or impose disciplinary sanctions, as it deems appropriate. In addition to revocation of access, user misuse may be grounds for discipline up to and including termination of employment. By logging into CrimsonCorner, you are expressly agreeing to these conditions.	A: We were able to verify the Username and Password, but no Employee ID was found for this user. Contact our helpdesk at 325-HELP for assistance.
	Q: Why am I getting "Error: Unauthorized."?
	A: Only certain employees are granted access to the purchasing portal. Contact your department's Purchasing Manager for assistance.
	For all other issues, please contact our helpdesk at 325-HELP for assistance.

Procedure

- 1. Access CrimsonCorner from the CrimsonCorner Support website, the Purchasing website, Financial Services website or by entering the following URL address into your internet browser: **cc.ou.edu**.
- 2. Enter your OU **4x4** and **Password**, which is the same information you use for your University email account.